

**MINUTES OF THE
PRIVATE PROTECTIVE SERVICES BOARD MEETING
February 21, 2013
HOLIDAY INN CRABTREE
4100 Glenwood Avenue
RALEIGH, NC 27612**

BOARD MEMBER PRESENT

Richard Allen
Bill Booth
Judge Burris
Denise Martin
Ed Cobbler
Bob Graham
Clyde Cook
Marcus Benson
William MacRae
Richard Epley
James Stevens
Robert Clark

BOARD MEMBERS ABSENT

Eric Weaver Sr.

STAFF PRESENT

Terry Wright - Director
Anthony Bonapart - Deputy Director
Phillip Stephenson – Field Services Supervisor
Jeff Gray – Attorney
Judy Pittman - Training Officer
Garcia Graham – PPSB Board Secretary
Maia Washington-Powell – PPSB Licensing Assistant

GUEST PRESENT

Gary Pastor
Leroy Everhart
David Arndt
Cory Kramer
Bill Johnson
Craig Colegrove
Keith Houen
John Pettingell

Larry Alexander
Lee Alexander
Donald Williams
Jeff Kiker
Phil Hyde
Collin Berry
Richard Simmons
Randy Rabenold

Tiffany Misel
Greg Walton
Chris Green
Danny Barham
Jonathan Barham
Brian Yarborough
Hollie Trivette
Bill Taboz

Leon Ives
Dorian Dehnel
Walter Pylypiw

Nick Nicholson
David Pettingell

Frank Bianco
Joe Ferrera

CALL TO ORDER

Chairman Richard Allen called the February 21, 2013 Private Protective Services Board meeting to order at 9:04 a.m. Chairman Allen welcomed all guests.

GOOD OF THE ORDER:

Attorney Jeff Gray explained the State Ethics Act, which addresses the ethics of public officials. This Act states specifically that if any Board Member has any conflict of interest, potential conflict of interest, or the appearance of a conflict, he or she should remove themselves from deliberation and vote on that matter and so state on the record.

Mr. Gregory Hatten, president of the NCAPI greeted the Board and all of the guests. Mr. Hatten stated that the association held their annual election of officers and then introduced the current board. Mr. Hatten announced that the annual NCAPI conference will be held March 24th through March 26th in Pinehurst, North Carolina. Information can be obtained from the NCAPI webpage.

MINUTES:

APPROVAL OF THE DECEMBER 13, 2012 MEETING MINUTES AND THE MINUTES FROM THE FEBRUARY 7, 2013 SPECIAL MEETING FOR FUNDING OF THE UPGRADE OF COMPUTER DATABASE.

MOTION BY MR. STEVENS TO ACCEPT THE MINUTES; SECONDED BY MR. GRAHAM; MOTION CARRIED.

SCREENING COMMITTEE REPORT:

Mr. Clark reported that the Screening Committee met on Wednesday, February 20, 2013 to review a total of 32 applications. (See report). The committee members were Mr. Clark, Mr. Benson, Mr. Cobbler, Mr. MacRae, and Ms. Martin. Mr. Clark read the report for the record.

Mr. Clark presented the following registration report for the period of December 10, 2012 through February 18, 2013. Total registrations 3,969; armed totals were 688 of which 222 were new and 324 were renewals, 2 duplicates, and 140 reissue/dual. There were a total of 8 armed Private Investigators, 1 new Private Investigator and 7 renewals, and 1 new armed Private Investigator Associate, 1 Renewal, and 1 reissue/dual. Unarmed totals were 3,270 which included 1,081 new, 1,946 renewals, 189 transfers, 23 duplicates and 31 reissue/dual. Total denials were 747 of which 242 were for cause and 515 for correctable reasons. There were 710 applications approved which were previously denied for a total of 1,467 denials reviewed.

Mr. Stevens recused himself from numbers 28, 9, 10 and 24.

MOTION BY JUDGE BURRIS TO ACCEPT THE SCREENING COMMITTEE REPORT AND THE REGISTRATION REPORT; SECONDED BY MR. MACRAE; MOTION CARRIED.

GRIEVANCE COMMITTEE REPORT:

Judge Burris reported the Grievance Committee met on Tuesday, February 19, 2013 from 8:04 a.m. until 5:00 p.m. and heard a total of 11 cases. The committee members were Judge Burris, Mr. Booth, Mr. Cook, Mr. Epley, Mr. Graham and Mr. Stevens. Judge Burris presented the attached report. (See attachment). Mr. Benson recused himself from numbers 29 and 46.

MOTION BY MR. BOOTH TO ACCEPT THE GRIEVANCE COMMITTEE REPORT; SECONDED BY MR. CLARK; MOTION CARRIED.

TRAINING & EDUCATION COMMITTEE:

Mr. Stevens advised that the Training & Education Committee met on Wednesday, February 20, 2013 from 3:00 p.m. until 4:00 p.m. The committee members were Mr. Stevens, Mr. Allen, Mr. Booth, Mr. Clark, Mr. Epley and Mr. MacRae.

The following trainer courses are scheduled:

March 4, 2013 (1000-2300)	FT Re-certification & Pre-Qualification	NCJA
March 4-8 2013 (0800 -1700)	UGT Course & Workshop	WTCC
April 1-5, 2013 (0800-1700)	FT Training Certification Course	WTCC
May 6-10, 2013 (0800 -1700)	UGT Course & Workshop	WTCC
June 3, 2013 (1000 – 2300)	FT Re-certification & Pre-Qualification	NCJA

The above listed courses are posted on the PPSB website.

Presently we have 366 certified PPS unarmed guard trainers and 107 PPS certified armed guard trainers.

The following PPS Training Courses for CEU Credits have been completed:

December 13, 2012 Raleigh, 1 p.m. – 5 p.m.

The following PPS Training Courses for CEU Credits have been scheduled:

March 12, 2013	9 am – 1pm	Greensboro
April 18, 2013	1 pm – 5pm	Wilmington
July 13, 2013	9 am – 1 pm	Charlotte
August 22, 2013	1 pm – 5 pm	Asheville

December 12, 2013 1 pm – 5 pm Raleigh

Mr. Epley stated that the following eight (8) continuing education training courses have been submitted for approval: Digital Forensics (2 hours); Interview Techniques (1 hour); Criminal Defense Investigation, Effective Strategies (2 hours); Crisis Management for School Based Incident, Partnering Rural Law Enforcement and the Local School Systems (On-Line) (6 hours); Financial Security Officer Training (12 hours); Death Investigation (8 hours); Domestic Violence Investigation (8 hours) and Work Place Violence Investigation (8 hours).

MOTION BY MR. BOOTH TO ACCEPT CEU COURSE APPROVALS; SECONDED BY MR. MACRAE; MOTION CARRIED.

Mr. Booth reviewed recommendations made to the Training and Education Committee to implement the new unarmed and armed armored car service guard registration category. Mrs. Judy Pittman will be scheduling “Train the Trainer” courses to prepare trainers to teach the new unarmed and armed armored car service guard course. The dates for the “Train the Trainer” courses will be posted on the PPSB website. The committee is recommending to the full Board an implementation date of September 1, 2013. (See attached recommendations)

MOTION BY MR. BOOTH TO ACCEPT RECOMMENDATIONS TO INCLUDE AN IMPLEMENTATION DATE OF SEPTEMBER 1, 2013; SECONDED BY MR. MACRAE; MOTION CARRIED.

Mr. Bonapart announced the new PPSB education grant cycle PPSB2013-1. All applications must be received by May 31, 2013. The grant recipients will be announced at the June 20, 2013 Board meeting. The project end date is June 30, 2014.

MOTION BY MR. MACRAE TO ACCEPT THE GRANT PROCESS; SECONDED BY MRS. MARTIN; MOTION CARRIED.

SCREENING COMMITTEE:

Mr. Clark introduced Lt. Cory Kramer, President of the North Carolina Polygraph Association; to discuss possible changes to the section .0500 of the administrative rules regarding polygraph examiners. Lt. Kramer discussed each recommendation with the Board and explained why the change was necessary. Mr. Allen recommended that the Board review Lt. Kramer’s changes and report back at the April Board meeting and the Board will vote at that time.

74C REWRITE COMMITTEE REPORT:

Judge Burris advised that the 74C Rewrite Committee met on February 20, 2013 from 3:00 p.m. until 4:00 p.m. The committee members were Judge Burris, Mr. Allen, Mr. Benson, Mr. Booth, Mr. Clark, Mr. Cobbler, Mr. Cook, Mr. Epley, Mr. Graham, Mr. MacRae, Mrs. Martin and Mr. Stevens.

Judge Burris gave an overview to the Board on recommended changes to North Carolina General Statute 74C. After opening remarks the Board discussed and voted on the following 74C Rewrite Committee recommendations:

1. 74C-3(b)(13) – Require Proprietary Employer to renew every two years
2. 74C-8(c)(3) – Extend Time to Find Substitute Qualifying Agent
3. 74C-8(f) – Extend Time for personnel to complete the licensing process (Current Policy is 90 days)
4. 74C-9 – Technical amendments to the Term and Renewal Section to allow the Board to consider disability or medical conditions
5. 74C-12(a) & (a)(1) – Include Provisions that Allow for the Denial or Revocation of a certification

MOTION BY MR. BENSON TO ACCEPT ALL FIVE PROPOSED 74C CHANGES; SECONDED BY MR. CLARK; MOTION CARRIED.

FINANCE COMMITTEE:

Mr. Clark gave an overview of the February 7, 2013 Special Meeting held to discuss funding of the upgrade of the computer database. Mr. Clark asked Mr. Wright to address the Board and the audience on funding the computer database project.

Mr. Wright gave an overview of the new database and the funding streams. The new database will be funded by the Department of Justice, Alarm Systems Licensing Board and the Private Protective Services Board. Mr. Booth asked what the expected completion date would be. Mr. Wright advised that the project was scheduled to be awarded in March and completion would be a year from that date. The vendor will schedule training for the industry via webinars and other means. The industry will be notified.

MOTION BY MR. STEVENS TO ACCEPT THE REPORT AND MOVE FORWARD WITH RECOMMENDATION; SECONDED BY MR. BOOTH; MOTION CARRIED.

GRIEVANCE COMMITTEE:

Judge Burris stated that the February 19, 2013 Grievance Committee meeting extended well into the evening. The meeting was long and justified the need to periodically have a three day meeting.

Judge Burris also advised that a legal issue related to pending disciplinary matters has come to the attention of the Board and recommended that the committee go into executive session to discuss a potential legal matter with the Board's attorney.

JUDGE BURRIS MADE A MOTION THAT THE BOARD GO INTO EXECUTIVE SESSION; SECONDED BY MR. STEVENS; MOTION CARRIED.

Chairman Allen called the Board back into session.

JUDGE BURRIS MADE A MOTION THAT THE BOARD DIRECT THE ATTORNEY TO PROCEED WITH THE APPEAL IN 2008-PPS-026 AND 2008-PPS-047 REQUESTED BY THE RESPONDENT IN THOSE TWO CASES; SECONDED BY MR. STEVENS; MOTION CARRIED. MR. BENSON RECUSED HIMSELF FROM VOTE AND CONSIDERATION IN THIS MATTER.

OLD BUSINESS:

None

NEW BUSINESS:

Deputy Director Bonapart introduced the new licensing assistant, Maia Washington-Powell, to members of the board and audience.

FINAL AGENCY DECISION

Attorney Jeff Gray removed himself as counsel to the Board to present the following cases.

The Board received the official record for the following cases:

Jonathan Barham 12-DOJ-09141(attachment 12). Mr. Barham was present. This case was heard by Administrative Law Judge Donald W. Overby on November 27, 2012. This case involved the denial of the Petitioner's application for a private investigator associate license under 74C-8 on the grounds of Petitioner's failure to complete the application process.

Administrative Law Judge Donald W. Overby proposed that the Board rescind the denial of the application and that Petitioner be interviewed within thirty (30) days of the entry of the Final Agency Decision.

MOTION BY JUDGE BURRIS TO REVERSE THE BOARD'S INITIAL DECISION AND GRANT THE APPLICANT'S PRIVATE INVESTIGATOR'S ASSOCIATES LICENSE; SECONDED BY MR. BOOTH; MOTION CARRIED.

Richard L. Simmons 12-DOJ-07591(attachment 11). Mr. Simmons was present. This case was heard by Administrative Law Judge Donald W. Overby on November 27, 2012. This case involved the denial of Petitioner's application for an unarmed guard registration under 74C-12(a)(25) on the grounds that applicant demonstrated intemperate habits or lack of good moral character and 74C-8(d)(2) conviction of any crime involving an act of violence is prima facie evidence that the applicant does not have good moral character or temperate habits.

Administrative Law Judge Donald W. Overby proposed that the Board issue Petitioner an unarmed guard registration with one (1) year probation. Mr. Simmons was present at the Board meeting.

MOTION BY JUDGE BURRIS TO REVERSE THE BOARD'S INITIAL DECISION AND GRANT THE APPLICANT'S UNARMED GUARD REGISTRATION; SECONDED BY MR. BENSON; MOTION CARRIED.

Collin M. Berry 12-DOJ-06590 (attachment 15). Mr. Berry was present. This case was heard by Administrative Law Judge Beecher R. Gray on August 28, 2012. This case involved the denial of Petitioner's application for an armed guard registration permit under 74C-1 on the grounds that Petitioner showed a lack of good moral character and temperate habits as evidenced by a misdemeanor conviction for Exposing Children to Fire.

Administrative Law Judge Beecher R. Gray proposed that the Board reverse its denial of Petitioner's application for an armed guard registration. Mr. Berry was present at the Board meeting.

MOTION BY JUDGE BURRIS TO REVERSE THE BOARD'S INITIAL DECISION AND GRANT THE APPLICANT'S ARMED GUARD REGISTRATION; SECONDED BY MR. COOK; MOTION CARRIED.

Joseph T. Ferrara 12-DOJ-08309 (attachment 16). Mr. Ferrara was present. This case was heard by Administrative Law Judge Donald W. Overby on November 27, 2012. This case involved the denial of Petitioner's armed guard registration under 74C-1 based on lack of good moral character and temperate habits as evidenced by two (2) convictions for DUI and two (2) convictions for misdemeanor Disorderly Conduct in Cumberland County, State of Pennsylvania.

Administrative Law Donald W. Overby proposed that Board deny the Petitioner's application for an armed guard registration for a period of ninety (90) days from November 27, 2012 and then issue an armed guard registration with three (3) years probation with a condition Petitioner receive no further criminal charges. Mr. Ferrara was present at the Board meeting.

MOTION BY JUDGE BURRIS TO CONTINUE CASE UNTIL THE APRIL BOARD MEETING; SECONDED BY MR. MACRAE; MOTION CARRIED.

Christopher M. Gatewood 12-DOJ-09071(attachment 9). Mr. Gatewood was present. This case was heard by Administrative Law Judge Donald W. Overby on November 27, 2012. This case involved the denial of the petitioner's application for an armed guard registration based on the Petitioner's lack of moral character and temperate habits and evidenced by a misdemeanor conviction of Brandishing a Firearm in the Common Wealth of Virginia.

Administrative Law Judge Donald W. Overby proposed that the Petitioner be denied for 60 days, then issued an armed guard registration with three (3) years probation. Mr. Gatewood was present at the Board meeting.

MOTION BY JUDGE BURRIS TO UPHOLD THE BOARD'S INITIAL DECISION TO DENY HIS ARMED GUARD REGISTRATION; SECONDED BY MR. BOOTH; MOTION CARRIED.

Kenyon B. Jackson 12-DOJ-09186 (attachment 10). Mr. Jackson was not present. This case was heard by Administrative Law Judge Donald W. Overby on November 27, 2012. This case involved the denial of the petitioner's application for an armed guard registration based on the Petitioner's lack of moral character and temperate habits.

Administrative Law Judge Donald W. Overby proposed that the Petitioner's appeal be dismissed without prejudice for failure to prosecute. Mr. Jackson was not present at the Board meeting.

MOTION BY JUDGE BURRIS TO UPHOLD THE BOARD'S INITIAL DECISION TO DENY HIS ARMED GUARD REGISTRATION; SECONDED BY MR. BENSON; MOTION CARRIED.

Christopher A. Field 12-DOJ-07548 (attachment 13). Mr. Field was not present. This case was heard by Administrative Law Judge Fred G. Morrison on October 23, 2012. This case involved the denial of the petitioner's application for an unarmed registration based on the Petitioner's lack of moral character and temperate habits.

Administrative Law Judge Fred G. Morrison proposed that the Petitioner's appeal be dismissed without prejudice for failure to prosecute. Mr. Field was not present at the Board meeting.

MOTION BY JUDGE BURRIS TO UPHOLD THE BOARD'S INITIAL DECISION TO DENY HIS UNARMED GUARD REGISTRATION; SECONDED BY MR. BENSON; MOTION CARRIED.

Omega Young 12-DOJ-08261 (attachment 14). Mr. Young was not present. This case was heard by Administrative Law Judge Fred G. Morrison on October 23, 2012. This case involved the denial of the petitioner's application for an unarmed registration based on the Petitioner's lack of moral character and temperate habits.

Administrative Law Judge Fred G. Morrison proposed that the Petitioner's appeal be dismissed without prejudice for failure to prosecute. Mr. Young was not present at the Board meeting.

MOTION BY JUDGE BURRIS TO UPHOLD THE BOARD'S INITIAL DECISION TO DENY HIS UNARMED GUARD REGISTRATION; SECONDED BY MR. BENSON; MOTION CARRIED.

SCREENING COMMITTEE RECONVENED:

The screening committee reconvened to consider the Private Investigator Associate's license of Mr. Jonathan Barham under Barham Investigating Service, Inc., 813 South Main St. Wake Forest, NC. He will be sponsored by Mr. Danny Kaye Barham # 746.

MOTION BY MR. BENSON TO APPROVE THE APPLICANT'S PRIVATE INVESTIGATOR ASSOCIATE'S LICENSE WITH ZERO HOURS; SECONDED BY MR. COBBLER; MOTION CARRIED.

Chairman Allen called the Board back into session.

Mr. Clark stated that the Screening Committee reconvened to consider the Private Investigator Associate's license of Mr. Jonathan Barham. The committee voted to approve the Private Investigator's License of Mr. Barham at zero hours.

MOTION BY MR. BOOTH TO ACCEPT THE RECOMMENDATION BY THE SCREENING COMMITTEE; SECONDED BY MR. GRAHAM; MOTION CARRIED.

DIRECTOR'S REPORT:

Director Terry Wright presented the report. The current PPS budget as of January 31, 2013, has a balance of \$831,329.99; the Education Fund balance is \$60,773.30. As of February 15, 2013, the total registrations for PPS is 18,315, 1,772 licensees, and 618 certifications.

Director Terry Wright noted that there have been a total of 2,374 various correspondences printed from the PPS database, 4,177 registration cards have been printed and a total of 4,656 applications received since the last Board meeting.

MOTION BY MR. BENSON TO ACCEPT THE DIRECTOR'S REPORT; SECONDED BY MR. CLARK; MOTION CARRIED.

ATTORNEY'S REPORT:

Attorney Gray discussed the following:

I. CONSENT AGREEMENT, SETTLEMENT AGREEMENTS & CIVIL PENALTIES

1. Roger Lee Ladd, N.C. Detective Agency, Inc. Consent Agreement in the amount of \$2,631.60 has been paid in full.
2. Cleveland Lamar Bridges, American Citadel Guards, Inc. Consent Agreement in the amount of \$7,711.20 has been paid in full.

3. Robin Brewer Johnson, Imperial Guard and Detective Service, Inc. Consent Agreement in the amount of \$9,628.80 has been paid in full.
4. Stephen Anthony Tarsitano/Crime Prevention Security Patrol. On October 25, 2012 the Private Protective Services Board voted to enter into a consent agreement with Mr. Tarsitano in the amount of \$489.00 for 4 unarmed registration violations. The payment has not been received.
5. Lewis Glover, Jr./Knight Protective Services, Inc. On October 25, 2012 the Private Protective Services Board voted to enter into a consent agreement with Mr. Glover in the amount of \$1,288.20 for 8 unarmed and 2 armed registration violations. The payment has not been received.

II. RULES

1. The following rule changes that were considered and approved by the Rules Review Commission at its December 20, 2012 meeting and are now effective:

- Adoption: 12 NCAC 07D .0014, .1401 through .1407, .1501 through .1507 and .0912;
- Amendment: to 12 NCAC 07D .0105, .0902, .0904, .0909, .0910, .0911 and .1106
- Repeal: 12 NCAC 07D .1108.

2. The following rule changes were adopted at the December 14, 2012, Board meeting:

- Amendment to 12 NCAC 07D .0104, .0203, .0301, .0302, .0401, .0402, .0501, .0601, .0901, .0807 and .0908.

The Notice of Text for each rule amendment was filed on February 8, 2013. The Public Hearing for these rules amendments will be held on Monday, March 25, 2013 at 2:00 p.m. at the Board's office (4901 Glenwood Avenue, Suite 200, Raleigh.)

3. On January 1, 2013, Attorney Gray completed and filed with the Office of State Budget and Management (OSBM) the Board's 2013 Rules Modification and Improvement Program (RMIP) Report. The final of this Report is published by April 1st of each year. (The RMIP, which was initially created through Executive Order No. 70 as part of Governor Perdue's initiative to "Set government Straight," is intended to evaluate current rules and their associated requirements to determine if any are unnecessary and report progress on these actions.)

4. On February 15, 2013, Attorney Gray completed and filed with the OSBM the Board's 2013 Rules with Economic Impact (REI) Report. The final of this Report is published annually by March 1st and includes (a) a summary of rules with local government impact adopted by agencies in the previous fiscal year, and (b) a schedule of rules with economic impact agencies are proposing to adopt in the following fiscal year.

III. PENDING BILLS EFFECTING PPS

Two bills have been filed in the General Assembly giving persons other than armed security guards registered pursuant to Chapter 74C the authority to be armed and provide security and protective services on educational property:

- S.B. 59, Armed Security Guards in K-12
- S.B. 27, Public School Protection/Firearms Amendments

Attorney Gray gave an overview of (S.B. 59 and S.B. 27) and their sponsors. Sheriff Epley discussed the Board possibly taking steps to allow armed guards in the school system. Mr. MacRae discussed meetings he has had with different legislators on required training for armed and unarmed security guards. Mr. MacRae further stated that many elected officials are unaware of the Private Protective Services Board to include statutes that the Board enforces. Specifically, the Board should make contact with the legislator and offer to be a resource on security related issues. Chairman Allen recommended that Attorney Gray write letters to the sponsors of these bills to let them know we are here to help.

Mr. Booth discussed company police officers in schools. Attorney Gray pointed out that company police officers are currently providing security in certain school systems in North Carolina. Mr. MacRae suggested that Attorney Gray write letters to the legislator, specifically, the sponsors of these Bills to offer our assistance. Attorney Gray stated that he would like to get approval from the Attorney General's office first.

MOTION BY MR. MACRAE TO DIRECT ATTORNEY GRAY TO WRITE LETTERS TO THE SPONSORS OF THESE BILLS OFFERING OUR ASSISTANCE. THE ATTORNEY WILL SEEK PRIOR APPROVAL FROM THE ATTORNEY GENERAL'S OFFICE; SECONDED BY MR. EPLEY; MOTION CARRIED.

Five other bills have been filed in the General Assembly affecting all occupational and professional licensing boards, including PPS.

- S.B. 32, Periodic Review and Expiration of Rules
- S.B. 33, Use of Criminal History Records by Licensing Boards
- S.B. 36, APA Technical/Clarifying Changes
- S.B. 37, PED Study Occupation Licensing Board Agency
- H.B. 74, Periodic Review and Expiration of Rules (This bill is identical to S.B. 32, except the word "substantive" modifies the word "changes" in the amendment to G.S. 150B-21.2(c)(1).

IV. LAWSUIT

Attorney Gray reported on the lawsuit filed in Mecklenburg County by Justin Sherrill Kelly against the Board, the Board's Investigator, Sarah Conner, the City of Charlotte and numerous members of the Charlotte-Mecklenburg Police Department. Attorney Gray represented the

Board. Lauren Talley, Assistant Attorney General, represented Investigator Sarah Conner. The lawsuit was dismissed on December 21, 2012. Attorney Gray reported that the Plaintiff has refilled, but only against the City of Charlotte and certain members of the Charlotte-Mecklenburg Police Department.

**MOTION BY JUDGE BURRIS TO ACCEPT THE ATTORNEY’S REPORT;
SECONDED BY MR. STEVENS; MOTION CARRIED.**

PUBLIC COMMENT:

Leroy Everhart, Case-Closed Investigations, asked that a subcommittee be appointed in order to streamline the licensing and application process. The committee would address the obstacles encountered during the process and recommend ways to simplify the process.

Gary Pastor, Private Eyes, suggested that there be stronger enforcement of G.S. 74C. He asked that the Board change the wording of question #1 on the registration application from “Ever been convicted of” to “ever been arrested or charged”. This change may avoid future problems when trying to capture all of the applicant’s criminal history.

MOTION BY MR. BOOTH TO ADJOURN; SECONDED BY MR. GRAHAM; MOTION CARRIED.

12:39 p.m. Adjourned

Anthony B. Bonapart, Deputy Director

Maia Washington-Powell, Licensing Assistant